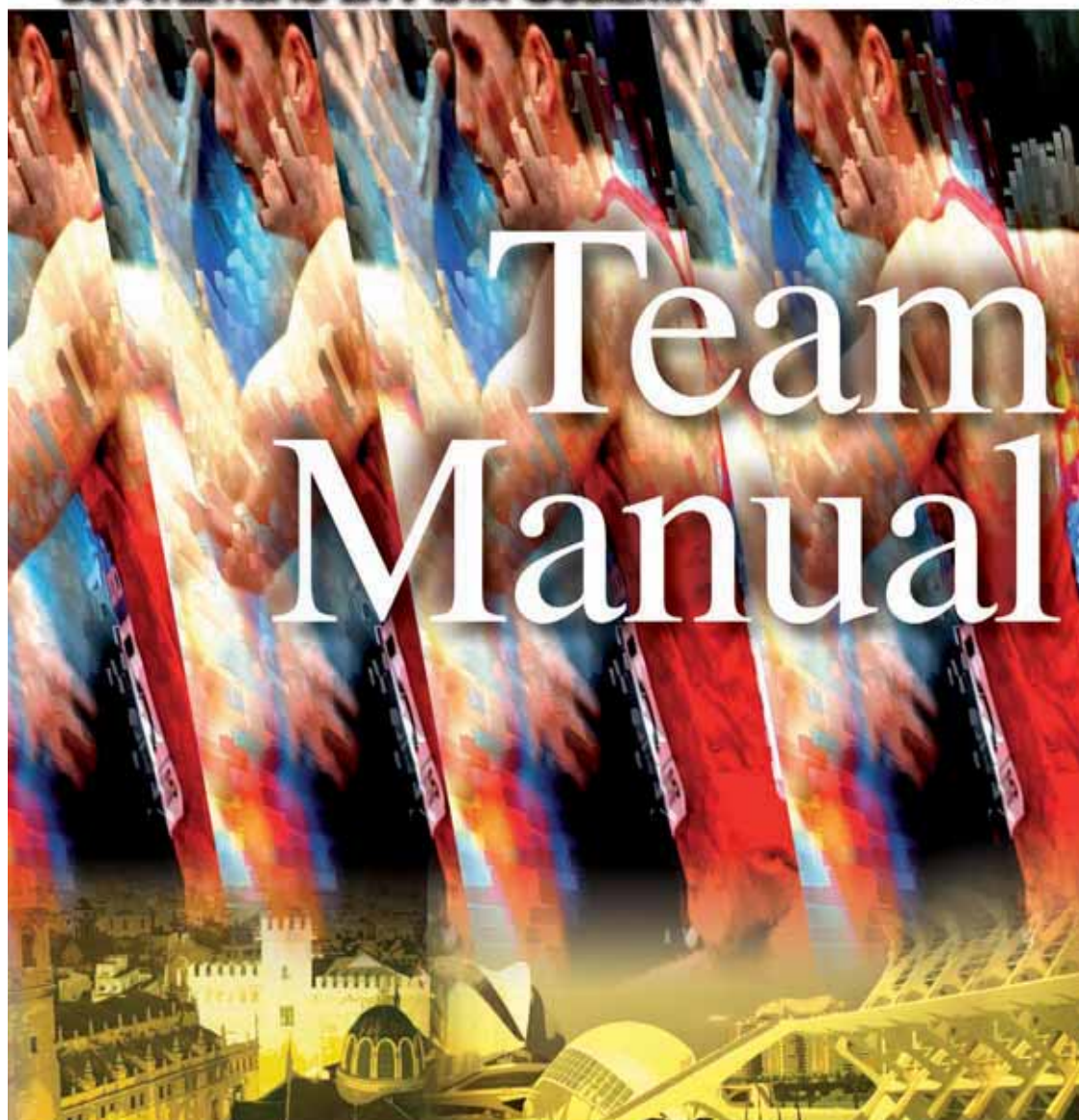


Valencia 2008

CAMPEONATO DEL MUNDO IAAF
DE ATLETISMO EN PISTA CUBIERTA



Manual de Equipo



Valencia 2008

12TH IAAF WORLD INDOOR CHAMPIONSHIPS

*XII CAMPEONATO DEL MUNDO IAAF
DE ATLETISMO EN PISTA CUBIERTA*

Team Manual

Manual de Equipo

Valencia 2008

12TH IAAF WORLD INDOOR CHAMPIONSHIPS

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Palau Velodrom "Lluís Puig" Sports Hall
Competition and Warm-up Areas
Schematic Venue Layout
Seat Map

■ KEY TERMS

TIC Technical Information Centre
CID Competition Information Desk
LOC Local Organising Committee

Valencia 2008

12TH IAAF WORLD INDOOR CHAMPIONSHIPS

1. GENERAL INFORMATION

GENERAL INFORMATION

1.1 IAAF COUNCIL

President	Lamine Diack	SEN
Senior Vice-president	Sergey Bubka	UKR
Vice-Presidents	Dahlan Jumaan Al Hamad	QAT
	Sebastian Coe	GBR
	Robert Hersh	USA
Honorary Treasurer	Jean Poczobut	FRA
Area Group		
Representatives	William (Bill) Bailey	AUS
	Roberto Gesta de Melo	BRA
	Hamad Kalkaba Malboum	CMR
	Suresh Kalmadi	IND
	Neville McCook	JAM
	Hansjörg Wirz	SUI
Council Members	Valentin V. Balakhnichev	RUS
	Leonard Chuene	RSA
	Pauline Davis-Thompson	BAH
	Helmut Digel	GER
	Nawal El Moutawakel	MAR
	Abby Hoffman	CAN
	Alberto Juantorena Danger	CUB
	Ilkka Kanerva	FIN
	Isaiah F. Kiplagat	KEN
	Chaoyi Luo	CHN
	Cesar Moreno Bravo	MEX
	José María Odriozola	ESP
	Jung-Ki Park	KOR
	Anna Riccardi	ITA
General Secretary	Katsuyuki Tanaka	JPN
	Pierre Weiss	FRA



1.2 IAAF DELEGATES

Organisational Delegates	William (Bill) Bailey Amadeo Francis	AUS PUR
Technical Delegates	Jorge Salcedo Kari Wauhkonen	POR FIN
Jury of Appeal	Abby Hoffman Isaiah Kiplagat Katsuyuki Tanaka	CAN KEN JPN
Medical	Stéphane Bermon	FRA
Doping Delegate	Frédéric Depiesse	FRA
Press Delegate	Peter Szalay	HUN
Television Delegate	Adrian Metcalfe	GBR
Announcer	Robert Hersh	USA
ITO's	Pierre Delacour Ozren Karamata Jose Paulo Moreira Claudia Schneck Eric Zemper	FRA SRB POR BRA USA
Photo Finish Judge	Krisztina Horvath	HUN
Statistician	Ottavio Castellini	ITA
Photo Commissioner	Rafael Segui	ESP
Athletes' Commission Rep.	<i>To be appointed</i>	

1.3 LOCAL ORGANISING COMMITTEE

Organising Member

Real Federación Española de Atletismo
Avenida Valladolid, 81, 1º
28008 Madrid, Spain
Tel. +34 91 5482423
Fax +34 91 5476113
E-mail: rfea@rfea.es
Web: www.rfea.es

President: José María Odriozola
General Director: José Luis de Carlos

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

1. GENERAL INFORMATION

Local Organising Committee (LOC)

Comité Organizador
Cto. Mundo Pista Cubierta Valencia 2008
Paseo de la Pechina, 42
46008 Valencia, Spain
Tel. +34 96 3881486
Fax +34 96 3881273
E-mail: valencia2008@valencia2008.es
Web: www.valencia2008.es

General Co-ordinator: José Luis de Carlos
Local Co-ordinator: Luis Cervera

Honorary Committee

President
Members

His Majesty the King Juan Carlos
José Luis Rodríguez Zapatero
(President – Spanish Government)
Francisco Camps
(President Regional Government of Valencia)
Rita Barberá
(Mayorress – Municipality of Valencia)
Trinidad M.^a Miró
(Minister of Culture, Education and Sports –
Regional Government of Valencia)
Alfonso Rus
(President – Provincial Council of Valencia)
Jaime Lissavetzky (Secretary of State of Sport –
Higher Sports Council, Spanish Government)
Manuel Fonseca (Sports General Director –
Higher Sports Council, Spanish Government)
Lamine Diack (IAAF President)
José María Odriozola (RFEA President)

Organising Committee

President
Vice-president
Members

Rita Barberá
(Mayorress – Municipality of Valencia)
José María Odriozola (RFEA President)
Javier Odriozola (Higher Sports Council -
Spanish Government)



Jesús Mardarás (Higher Sports Council – Spanish Government)
Niurka Montalvo (Regional Government of Valencia)
Fernando Gómez (Regional Government of Valencia)
Cristobal Grau (City of Valencia)
Miguel Bailanch (Provincial Council of Valencia)
Vicente Revert (Regional Athletics Federation President)
Javier Tola (TVE – Host Broadcaster)
Alberto Catalá (Valencia Trade Fair)
José Luis de Carlos (LOC General Co-ordinator)
Luis Cervera (Secretary)

Executive Committee

General Co-ordinator	José Luis de Carlos
Local Co-ordinator	Luis Cervera
IAAF Liaison	Anacleto Jimenez
Administration	Manuel Villuendas
Accommodation	José Manuel Brotons
Facilities	Ricardo Cerezo
Logistic & Corporate Services	Sonia Gurrea (incl. Volunteers, Publications and Accreditations)
Marketing	Joaquín García
Press & TV	Ignacio Mansilla
Promotion	Rafael Blanquer
Protocol	José Enrique Gallach
Security	José Vicente Herrera
Technical	Luis Saladie (incl. Medical Services & Antidoping)
Transports	Daniel Ayora
Office	Noemí López
Regional Government	José Miguel Sánchez
Municipality of Valencia	Juan Mestre
Provincial Council	M ^a Angeles Medrano
Higher Sports Council	Angel Luis López
FCVA (Local Federation)	Vicente Revert
TVE – Host Broadcaster	Javier Tola
Valencia Trade Fair	Pedro Lope
Government Delegation	Francisco Gimeno

Valencia 2008

12TH IAAF WORLD INDOOR CHAMPIONSHIPS

1. GENERAL INFORMATION

LOC Technical Area

Competition Director	Luis Saladie
Event Presentation	Fernando Marquina
Meeting Manager	Jorge Touriño
General Referee	Gabriel Abad
Track Referee	José María Rodríguez
Field events Referee	Ferran Estruch
Field events Referee	Julián Alarcón
Combined events Referee	Jesús Salgado
Call Room Referee	Elena Barrios
TIC Manager	Sergi Dolz
Technical Manager	Juan Carlos Puerta
Photo Finish Judge	Jordi Estruch

LOC Medical Area

Medical Director	Luis García del Moral
Antidoping Co-ordinator	Rosa Vidal

1.4 IAAF COMPETITIONS DEPARTMENT

The IAAF Competitions Department will set up offices in the following locations during the Championships:

Teams' Hotel

Hotel Beatriz Rey Don Jaime
Avenida Baleares, 2
46023 – Valencia, Spain
Tel. +34 96 3375030
Fax +34 96 3371572
Web: www.beatrizhoteles.com/valencia/hotel.htm

Palau Velodrom "Lluís Puig"

Concentaina, s/n
46035 – Benimámet, Valencia (Spain)

Phone / fax numbers of each office will be informed upon arrival of teams



GENERAL INFORMATION ABOUT THE COUNTRY AND THE CITY

2. GENERAL INFORMATION ABOUT THE COUNTRY AND THE CITY

2.1 SPAIN

Form of government	Parliamentary monarchy
Location	Spain is situated in the south part of Europe and borders on Portugal, Andorra and France.
Area	504.782 square kilometres
Population	44.108.530 inhabitants; density: 87.4 persons per square kilometre
Climate & Temperatures	Valencia enjoys one of the mildest climates in Europe. It's a typical mild Mediterranean climate. In March, in Valencia, the maximum temperature is 18° C and the minimum is 9,6° C.
Language	Spanish
Religion	Catholicism
Capital	Madrid
Local Time	GMT + 2 hours
Currency	The Spanish currency is the Euro which is made up of 100 cents. There are coins of 1, 2, 5, 10, 20 and 50 cents and 1 and 2 Euros. Bank notes are of 5, 10, 20, 50, 100, 200 and 500. You can change your money at any bank and at the hotel reception desks. However, in the hotels the rate of exchange is less favourable. All the major international credit cards (Visa, Eurocard, American Express) are accepted in hotels, shops and restaurants
Electricity	The electric current for use in homes and hotels is 220 volts (50 Hz) and the plugs used are two round pins

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2. GENERAL INFORMATION ABOUT THE COUNTRY AND THE CITY

Water Quality	Tap water is completely safe for drinking
Driving	right-hand traffic
Telephone	Country Code 34 Area Code for Madrid 91 Area Code for Valencia 96
Mobile Phone Networks	Spanish mobile phone networks operate under 3G, GSM and GPRS, only phones that are manufactured to operate under these systems will work in Spain. You are advised to contact your own country's mobile phone operator to determine if your country has an international roaming agreement with Spain, which will allow temporary connection with the Spanish network. It is not possible for teams to rent portable phones locally
Mobile Phone Companies	Movistar, Vodafone, Orange
International Calls	+ or 00 (buzz) - country code - city/town code- telephone National
Long Distance	city/town code- telephone
For example:	To call from Valencia to Monte-Carlo + 377 93 10 88 88 To call from Valencia to Madrid 91 548 24 23

2.2 VALENCIA

Valencia, the third largest city in Spain, is located on the eastern coast of the Iberian Peninsula on the Mediterranean seaboard. Is the cultural, political and economical centre of Valencia Region. The other two provinces of the Valencia Community are Castellón and Alicante.

Area	The total area of Valencia Region is 23,260sq.km
Population	764,000 inhabitants
Business Hours	The shops in Valencia open between 9:00 and 10:00; they close for lunch at 13:30 or 14:00, and open in the afternoon at 16:00 or 17:00 until 20:00 or 21:30. Large shopping centres and department stores, however, do not generally



close at lunchtime. Some shops and all the shopping centres and department stores open on Saturday afternoon, whilst all shops are closed on Sundays, except for certain special periods throughout the year when the shops have permission to open. Most of the banks open at 8:00 or 8:30 and close at 14:00 or 14:30. However, there is an extensive network of cash dispensers where you can draw out cash if you need to

Transport

Well-developed transport system with buses and taxis.



2. GENERAL INFORMATION ABOUT THE COUNTRY AND THE CITY

Valencia 2008

12TH IAAF WORLD INDOOR CHAMPIONSHIPS

3. VISAS

VISAS

3.1 GENERAL

To apply for an entry visa for Spain, your passport must be valid for 6 (six) months after your programmed date of return from Spain (i.e. at least 10 September 2008).

The relevant authorities recognise the importance of the Championships and will co-operate with the LOC to facilitate the teams' smooth entry into Spain. Please take note that in some cases visa procedures may take around 3 weeks since application submitted to the visa section of the Spanish Embassy or other Schengen country Embassy.

If you need an official invitation from the LOC in order to get the visas, please send well in advance to the LOC a list of the members of the delegation with the following information clearly indicated:

- date of birth and gender of the person
- passport number and the date of expiry
- the city with the Spanish Embassy or Consulate where the visa application will be made

We recommended sending the list before **10 February 2008**.

The list can be sent by email to: Beatriz Santos (rfea@rfea.es) and Luis Saladie (organizaciones@rfea.es) or by fax to: +34 91 5476113

On receipt of the above the LOC will process the information and send back the completed official invitation to the delegation (it can be individual or for the whole group of people). In order to avoid any delays, the LOC Visa Department insists that you provide, with the list, the exact e-mail address and fax number to which the official invitation should be sent.

If there is no Consulate in the country, LOC is to be contacted and they will suggest the nearest Spanish Embassy or Consulates where the visa can be issued, unless the applicant has already chosen a certain Consular Office.

Should you require any assistance regarding visas do not hesitate to contact the LOC in advance.



3.2 SCHENGEN COUNTRIES

List of Countries who signed the SCHENGEN agreement

AUT	BEL	CZE	DEN	EST	FIN	FRA	GER	GRE	HUN
ITA	LAT	LUX	LTU	MLT	NED	POL	POR	SLO	SVK
SWE									

3.3 COUNTRIES THAT DO NOT NEED A VISA

The following countries DO NOT NEED a visa to enter the schengen area

ASIA

BRU	HKG	JPN	KOR	MAC	MAS	SIN
-----	-----	-----	-----	-----	-----	-----

EUROPE (other countries than the signatories)

AND	BUL	CRO	CYP	GBR	GIB	IRL	ISL	ISR	LIE
MON	NOR	ROU	SMR	SUI					

NACAC

AHO	ARU	CAN	CRC	ESA	GUA	HON	ISV	MEX	NCA
PUR	USA								

OCEANÍA

ASA	AUS	COK	GUM	NMI	NZL	PYF
-----	-----	-----	-----	-----	-----	-----

CONSUDATLE

ARG	BOL	BRA	CHI	ECU	PAN	PAR	URU	VEN
-----	-----	-----	-----	-----	-----	-----	-----	-----

3.4. COUNTRIES THAT NEED A VISA

3.4.1 List of countries whose citizens do need a visa to enter schengen area and DO HAVE a Spanish Embassy or Consulate located in the country

ASIA

AFG	CHN	INA	IND	IRI	IRQ	JOR	KAZ	KSA	KUW
LIB	OMN								
PAK	PHI	QAT	SYR	THA	UAE	VIE			

AFRICA

ALG	ANG	CGO	CIV	CMR	EGY	ETH	GAB	GHA	GUI
KEN	LBA	MAR	MOZ	MTN	NAM	NGR	RSA	SEN	TAN
TUN	ZIM								

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

3. VISAS

EUROPE

BIH SRB RUS TUR UKR

NACAC

CUB DOM HAI JAM

CONSUDATLE

COL PER

3.4.2 List of countries whose citizens do need a visa to enter schengen area but DO NOT HAVE a Spanish Embassy or Consulate located in the country

ASIA

BAN BHU BRN CAM KGZ LAO MDV MGL MYA NEP
PLE PRK SRI TJK TLS TKM TPE UZB YEM

AFRICA

BDI BEN BOT BUR CAF CHA COD COM CPV DJI
ERI GAM GBS GEQ LBR LES MAD MAW MLI MRI
NIG RWA SEY SLE SOM STP SUD SWZ TOG UGA
ZAM

EUROPE

ALB ARM AZE BLR GEO MDA MKD MNE

NACAC

AIA ANT BAH BAR BER BIZ CAY DMA GRN IVB
LCA MNT SKN TKS TRI VIN

OCEANIA

ASA FIJ FSM KIR MSH NFI MNA NRU PLW PNG
SAM SOL TGA VAN

CONSUDATLE

GUY SUR

3.1 CUSTOMS FORMALITIES

In Spain there are strict laws prohibiting or restricting the entry of prohibited substances, firearms and weapons. The penalties for breaking these laws are severe. If you think you may be carrying any goods which may fall into any of the following categories you must declare them to Customs upon arrival.

BE WARNED, DO NOT CARRY ILLICIT SUBSTANCES - penalties for drug offences in Spain are severe and could result in your imprisonment.



ARRIVAL IN VALENCIA

4.1 INTERNATIONAL AIRPORTS IN VALENCIA

The official airport is Valencia (not Madrid or Barcelona).

Upon arrival in Valencia, each Delegation should proceed to the Arrivals area. Once the delegation has been processed through entry formalities and customs clearance, they will be met by Local Organising Committee Staff. These people are easy to identify and will be able to answer any questions you may have. In addition, a specific Arrivals Desk will be located in the Arrival Halls.

The Delegations will then carry their luggage to the transport provided for the Championships. Regarding the vaulting poles, after athletes have collected them personally, LOC staff will be responsible for their transportation to the competition venue.

The Delegations will then be driven to the Teams' Accreditation Centre (see below 5.1) where the Team Leaders will be asked to confirm the number of representatives, their names and provide a rooming list (to shorten procedures and avoid delays, it is strongly advisable to prepare a rooming list in advance and send it to the LOC prior to arrival). Team Leaders are also advised to bring a sample of their competition uniform to the accreditation centre for inspection.

If luggage is lost during the flight, the LOC will make every effort to help locate it. The Team Leader is nevertheless requested to make, in any case, the appropriate declaration at the lost and found office. The same procedure must be followed in case of lost vaulting poles.

Anyone arriving by bus will have to go directly to the Teams' Accreditation Centre (see below 5.1). Teams arriving by other means of transport should give details to the LOC so that the necessary arrangements can be made.

4.2 INSURANCE

All Member Federations are responsible for arranging their own insurance to cover illness or injury to any member of their Delegation and/or team when travelling to and from IAAF competitions and during the event itself.

This insurance might also be requested for the issuing of the visa and Member Federations are encouraged to consult with the Embassy well in advance.

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

5. ACCREDITATION

ACCREDITATION

5.1 LOCATION OF ACCREDITATION CENTRES

There will be three Accreditation Centres during the event

Teams' Accreditation Centre	Teams & officials	Hotel "Beatriz Rey Don Jaime"	Opening days: 4-9 March
Main Accreditation Centre in Palau Velodrom "Lluís Puig"	A: media B: staff & volunteers	Centro Eventos Feria de Valencia	Opening days: 1-9 March
VIP Accreditation Centre	IAAF Family & VIPs & VVIP	Hotel "Hilton"	Opening days: 4-9 March

Further information will be available upon arrival and also from the Championships Information Desks.

5.2 ACCREDITATION PROCEDURES

Upon arrival, all teams will be transferred to the Hotel "Beatriz Rey Don Jaime" where an IAAF - LOC Office will be set up which will deal with all financial issues. The picture of the National competition uniforms will also be taken here.

The Team Leader will be accompanied to the IAAF - LOC Office; meanwhile the athletes and other team officials will be able to proceed to get their accreditation cards and receive their room keys.

The Team Leader will be asked to complete the accounting procedures and settle any extra payments (for team members above quota, extra days, and / or team officials) before he/she can collect his/her accreditation card, which will be given upon presentation of the agreed settlement.

Teams or individual athletes arriving prior to Wednesday, 4 March 2008 will be handled on an individual basis. Please, make sure that you inform the LOC as soon as possible so that appropriate transport and accommodation arrangements can be made in advance.

The accreditation cards must be worn visibly at all times and must be presented upon request. They are personal and non transferable.



5.3 LOSS OF ACCREDITATION CARD

The loss or theft of an accreditation card must be reported immediately to the Accreditation Centre. In order to obtain a new accreditation, the athlete in question, accompanied by his/her Team Leader or the higher official in his/her Delegation and carrying an appropriate identification document, must request it personally.



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6. TRANSPORTATION

TRANSPORTATION

6.1 TEAMS TRANSPORTATION ARRANGEMENTS

Transportation between the Teams' Hotel and the various venues will be guaranteed by the LOC bus service. A detailed specific timetable will be posted on the notice boards of the Championships Information Desk as well as at the TIC.

6.2 TRAVEL TIMES

The following is an approximate guide to travel times to all the Venues from the Teams' Hotels:

Venue	Distance	Drive
Valencia Airport	8 km	30 minutes
Palau Velodrom "Lluís Puig"	7 km	25 minutes
Rio Turia Stadim (training, outdoor)	5 km	15 minutes

6.3 GENERAL TRAVEL INFORMATION

There will be dedicated staff at the Championships Information Desks to assist with issues relating to transport. The LOC will assist teams with confirmation of their return travel arrangements and will also provide information on public transport.

6.4 TRANSPORT FOR OTHER PURPOSES

Special transport will be available for the Technical Meeting, for any official dinners or other social functions as well as for doping control. Information will be displayed on the Championships Information Board.



6.5 PUBLIC TRANSPORT

All accredited Team Members can use the Valencia public transports (bus & subway) free of charge from 3 March to 10 March 2008 with a Transportation Pass.

You can find more information about the Valencia subway on www.metrovalencia.com/metroval/html/home/home.asp and for the buses on www.emtvalencia.es/portal/.



Valencia 2008

12TH IAAF WORLD INDOOR CHAMPIONSHIPS

7. ACCOMMODATION

ACCOMMODATION

7.1 TEAMS' HOTELS

All the participants to the 12th IAAF World Indoor Championships Valencia 2008 will be accommodated in one of the following hotels:



Beatriz Rey Don Jaime (****)
Avenida Baleares, 2
46023 – Valencia
Tel. +34 96 3375030
Fax +34 96 3371572
Web www.beatrizhoteles.com/valencia/hotel.htm



Melia Valencia Palace (*****)
Paseo Alameda, 32
46023 - Valencia
Tel. + 34 96 3375037
Fax + 34 96 3375532
Web www.solmelia.com



Holiday Inn (****)
Paseo de la Alameda, 38
46023 – Valencia
Tel. +34 96 3032100
Fax +34 96 3032126
Web www.holiday-inn.com



Abba Acteón (****)
Vicente Beltran Grimal, 2
46023 – Valencia
Tel. +34 96 3310707
Fax +34 96 302230
Web www.abbahoteles.com



NH Center (****)
Ricardo Micó, 1
46009 – Valencia
Tel. +34 96 3475000
Fax +34 96 3476252
Web www.nh-hotels.com

Barcelo Valencia (****)
Avenida de Francia, 11
46023 – Valencia
Tel. +34 96 3306344
Fax +34 96 3306831
Web www.barcelovalencia.com



The allocation of Teams in the Hotels will be decided jointly by IAAF and LOC once the Final Entries are known.

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7. ACCOMMODATION

7.2 ACCOMMODATION COSTS (TEAMS ONLY)

	Twin Full Board per person per night	Single Full Board per person per night
Quota athletes for the period 5-10 March only (maximum of 5 nights)	Paid by the LOC	USD 80
Additional athletes and all officials (5-10 March)	USD 85	USD 165
Outside the subsidised period (before or after 5-10 March)	USD 150	USD 250

Accommodation expenses for additional athletes and officials must be settled upon arrival (see Accreditation Procedures). Payments can be made in cash (Euros or US Dollars only) or by credit cards (Visa or Eurocard / MasterCard). Invoices will be issued in Euros, as per agreed exchange rates.

All extra charges (telephone, laundry, bar, etc.) must be paid for by the teams directly at the hotel's reception desk the night before they leave. A deposit or a copy of the credit card may be requested by the hotel as guarantee.

7.3 RESERVATIONS

All initial reservations must be made through the IAAF via the Preliminary Entry Form and finalised via the IAAF on-line Event Entry System.

7.4 FACILITIES IN THE TEAMS' HOTELS

7.4.1 Championships Information Desk

In the hotel lobby or in the LOC Office there will be a Championships Information Desk with experienced staff offering relevant information (general, technical, medical, transportation).

Opening Hours: 4 – 6 March 08:30 – 22:00
7 - 10 March 07:30 – 22:00 (18:00 hours on 10 March)

7.4.2 Teams' Meeting Rooms

Team Delegations will have access to meeting rooms. Team Leaders should contact the Championships Information Desk for availability and booking.



7.4.3 Other

- medical and physiotherapy rooms
- internet access
- business centre
- Telephone Calls: Charges for phone calls must be settled at the time of check-out. If any of the delegation members has unsettled phone charges, these will be debited to the Team. A deposit or a copy of the credit card may be requested by the hotel as guarantee.

7.5 MEALS

7.5.1 General

All meals will be served in the athletes' dining room at the hotel. It is essential to show the accreditation card to enter the dining room. If it's necessary, vouchers will also be given to the teams and will be collected by the hotel staff at the dining room entrance.

A large selection of suitable food will be available, taking into consideration the religions and cultures of the participants. All meals will be served according to the timetable indicated below:

Breakfast	06:30 - 10:00
Lunch	12:30 - 15:00
Dinner	20:00 - 23:00

On **Sunday, 9 March**, dinner will be served at the Final Banquet only.

Teams requiring packed lunches for the combined events athletes must contact the Championships Information Desk by Thursday, 6 March, at noon at the latest, for the necessary arrangements.

7.5.2 Final Banquet

All members of the Delegations are invited to attend the Final Banquet at 21:30 on Sunday, 9 March at the Sciences Museum Principe Felipe. Additional information will be available from the Championships Information Desk.

Please note: Meals will not be served in the Athletes' Dining Hall on Sunday evening as they will be provided at the Final Banquet.

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

7. ACCOMMODATION

7.6 IAAF FAMILY HOTELS

Hotel Hilton Valencia (*****)
Avda. Cortes Valencianas, 52
46015 - Valencia
Tel. +34 96 3030000
Fax. +34 96 3030001
Web www.valenciahilton.com



Hotel Sorolla Palace (*****)
Avda. Cortes Valencianas, 58
46015 - Valencia
Tel. +34 96 1868700
Fax. +34 96 1868705
Web www.hotelsorollapalace.com

7.7 MEDIA HOTELS

Hotel Confortel Aqua 4 (****)
Luis Garcia Berlanga, 19-21
46023 - Valencia
Tel. +34 96 3187100
Fax. +34 96 3187167
Web www.confortelhoteles.com





Hotel Confortel Aqua 3 (***)
Luis Garcia Berlanga, 19-21
46023 - Valencia
Tel. +34 96 3187101
Fax. +34 96 3187127
Web www.confortelhoteles.com



Hotel Ibis Palacio de Congressos (**)
Valle de Ayora, s/n
46015 - Valencia
Tel. +34 96 3173337
Fax. +34 96 3495800
Web www.ibishotel.com



Hotel Valencia Park (***)
Botiguers, 49
Parque Empresarial Tactica
46980 – Paterna (Valencia)
Tel. +34 902 516556
Fax. +34 96 3050672
Web www.hotelvalenciapark.com

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8. MEDICAL SERVICES

MEDICAL SERVICES

A large medical team will provide medical services at the Championships.

During the Competition there will be medical services available at the Palau Velodrom "Lluís Puig". The Main Medical Centre will be located in the warm up area and open from 08.00 to 21.00 (20.00 on the 9th March). In case of emergencies, an ambulance service to a hospital will be available. A medical room will be located also at the track level.

All the teams which include a physiotherapist in the PEF will receive a box in the warm-up area. Each box (3,5m x 2,5m) includes a massage bed, a chair, a little table, a plug, a hanger and a wastebasket. Each team is responsible for any damage which may occur to this material including the massage bed. Teams that do not have their own doctors/masseurs can contact the LOC Medical Team in the warm up area for assistance.

Medical services will also be provided in the training areas and at the hotels where rooms will be available for carrying out physiotherapy.

There will be, at all times, a 24-hour medical service on duty including ambulance. All the Medical Centres and Medical Teams will be connected by means of mobile phones and portable radio transmitters and all the doctors and nurses will be easy to identify by a special uniform.

In case of an emergency the person will be taken to the "Hospital La Fe" or "Clinical La Salud".

No special vaccination is needed for staying in Valencia or Spain.

(Also 4.2 Insurance)



COMPETITION AND TRAINING FACILITIES

9.1 COMPETITION ARENA

The 12th IAAF World Indoor Championships will be held at the Palau Velodrom "Lluís Puig". This has a total seating capacity of 6,000 seats. The TIC, Call Room and Medical Centres are also situated in this Complex.

A Teams' stand has been allocated for the teams. Further information will be available at the Championships Information Desk or at the TIC.

- The competition arena provides:
- Mondo Track Surface (Mondotrack FTX)
- 200m oval track (6 lanes)
- 60m straight (8 lanes)
- High Jump site
- Pole Vault site
- Long/Triple Jump
- Shot Put (mobile sector)

The rest area for the Combined Events will be situated close the Call Room #2 (see map).



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9. COMPETITION AND TRAINING FACILITIES

9.2 WARM-UP AREA

The warm-up area is located 100m away from the Competition venue, at the Trade Fair building (pavilion n° 5) and provides the following facilities:

- Synthetic track surface
- 60m straight (8 lanes)
- High Jump facilities
- Shot Put area
- Weight training room
- Physiotherapy boxes for the teams
- LOC Medical Centre
- Giant Screen showing the competition (16sqm)

Call Room times will be displayed on SEIKO electronic Call-up boards and announced by means of an appropriate PA system.





9.3 TRAINING AREAS

9.3.1 PALAU VELODROM “LLUIS PUIG” (Competition Arena)

Opening Times and Dates:
 Thursday, 6 March 17:00 - 18:30

Practice with official starters:
 Thursday, 6 March 17:00 - 18:30

9.3.2 WARM-UP AREA (Trade Fair Building, pavilion nº 5)

Opening Times and Dates:
 Wednesday, 5 March – Thursday, 6 March 10:00 - 13:00 16:00 - 19:00

Weight training facilities are also available here.

9.3.3 RIO TURIA TRACK (Outdoor Stadium)

- Available Facilities:
- Mondo Track Surface
 - 400m oval track (8 lanes)
 - High Jump
 - Pole Vault
 - Long Jump / Triple Jump
 - Shot Put

Tuesday, 4 – Thursday, 6 March 10:00 - 13:00 16:00 - 19:00
 Friday, 7 – Saturday, 8 March 10:00 - 13:00 16:00 - 18:00

Weight training facilities are also available here.

LOC personnel will be available at each training venue to assist. Athletes are advised to follow the instructions given by the personnel and to pay particular attention to safety rules during the training sessions. Further information regarding the training areas will be available from the Championships Information Desk.

Implements, equipment (hurdles, starting blocks) and relay batons will be available to athletes and coaches at the official training venues. These can be obtained from the equipment store at each training venue, and athletes/coaches using the equipment will be asked to leave their accreditation card with the LOC personnel in charge.

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TECHNICAL INFORMATION CENTRE AND CHAMPIONSHIPS INFORMATION DESKS

10.1 TASK OF THE TECHNICAL INFORMATION CENTRE (TIC)

The main task of this centre is to ensure a smooth liaison between each Delegation and the Local Organising Committee, the IAAF Technical Delegates and the Competition Management of the Championships regarding technical matters.

10.2 LOCATION OF THE TIC

The TIC is located at the Team Entrance and will be open during the period 5-9 March as follows:

Wednesday, 5 March	12:00 – 20:00
Thursday, 6 March	09:00 – 21:30
Friday, 7 March	08:00 – 21:30
Saturday, 8 March	08:00 – 21:30
Sunday, 9 March	08:00 – 20:30

This will be the main centre for technical information although certain documents produced in the TIC will also be distributed to the CIDs for circulation (see 10.4).

10.3 DUTIES OF THE TIC

The TIC is in charge of, but not limited to, the following:

10.3.1 RECEIPT OF FINAL CONFIRMATION AND DECLARATION FORMS

Teams will receive the Final Confirmation Forms upon arrival in Valencia and



Team Leaders, or their representatives, must confirm the names of those athletes already entered who will actually take part in the competition.

Final confirmation for **all events** must be made, at the latest, by **11:00 on Thursday, 6 March 2008** at the TIC or CID in the Teams' Hotel. Confirmation of athletes will not be accepted after this deadline.

Note: It will also be possible for Teams to confirm their athletes upon arrival during the accreditation procedure at the Accreditation Centre.

10.3.2 WRITTEN APPEALS

Appeals to the Jury must be made only at the TIC and according to IAAF Rules 119 and 146, and must be accompanied by a deposit of USD 100 (or 70 Euros - see also 16.2).

10.3.3 URGENT NOTICES

Urgent written notices to the Delegations from the Technical Delegates and Competition Management will be distributed via the TIC and CID (pigeonholes). It is the Team Leader's duty to collect this kind of information in due time.

10.3.4 PIGEONHOLES

Pigeonholes will be located at the TIC and CIDs. Each Delegation will have a box with their country name on it. It is a requirement that Team Leaders inform all team members of the contents of the information and notices in a timely manner.

The materials distributed through the pigeonholes shall include daily programmes, start lists, results and official announcements by the IAAF and the LOC.

10.3.5 DISTRIBUTION OF COACHES' PASSES FOR FIELD EVENTS

For access passes to the seats adjacent to the field events (coaching zones), the Team Leader should apply at the TIC.

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10.3.6 NOTICE BOARDS

The Notice Board for official communications to the teams will be situated at the TIC and CIDs in the Teams' Hotels. Another Notice Board, limited to the start lists, calling times and results, will be available at the warm-up area.

10.4 COMPETITION INFORMATION DESKS (CIDs)

These will be situated in the Teams' Hotel and will be linked to each other as well as to the TIC. They will be open daily from 4 – 10 March (see also 7.5). Delegations can receive general, transportation and technical information at these Desks. They shall be in charge of, but shall not be limited to the following:

- Receipt of written questions for the Technical Meeting (deadline **11:00, 6 March**)
- Receipt of Final Confirmation and Declaration Forms
- Delivery of Competition Information (start lists and results).
- Delivery of Technical Information: all information of a technical nature concerning the competition will also be displayed on the notice board.
- They will also act as an information point for issues relating to accommodation, meals, transport and the Championships in general.



TECHNICAL MEETING & ORIENTATION VISIT

11. TECHNICAL MEETING & ORIENTATION VISIT

11.1 ORIENTATION VISIT

There will be a visit organised to the Palau Velodrom "Lluís Puig" and the warm-up area in the Trade Fair Building on Thursday, 6 March at 15:00, prior to the Technical Meeting, to show the Delegations the exact location of the main services at the Sports Arena (changing rooms, Warm-up area, Call Room, interview room, etc.).

More information with regard to this visit will be available at the Championships Information Desks.

11.2 TECHNICAL MEETING

The Technical Meeting will take place on **Thursday, 6 March at 16:00 at the Conference Room of the Trade Fair Building.**

As usual, no more than two (2) representatives from each participating Member Federation (and in addition an interpreter or attaché if required) may attend the meeting.

11.2.1 PROCEDURES FOR THE TECHNICAL MEETING

The IAAF Technical Delegates will preside over the meeting, which will be conducted only in English.

• Agenda

1. Opening of the Meeting by the IAAF President or his representative and by the LOC President or his representative
2. Presentation of the IAAF Delegates and main Competition Officials
3. Timetable
4. Qualifying rounds for the races

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11. TECHNICAL MEETING & ORIENTATION VISIT

5. Raising of the bars
6. Start procedures and Call Room
7. Finish procedures
8. Protests / Appeals
9. Doping Control
10. Opening, Closing and Award Ceremonies
11. Answers to written questions
12. Distribution of bib numbers

11.2.3 WRITTEN QUESTIONS

Any enquiries concerning the Championships must be made in writing (in English or French). These questions will be answered at the Technical Meeting. The forms on which the questions must be written will be distributed upon your arrival at the Accreditation Centre. These forms must be returned to the Championships Information Desk in the Teams' Hotel no later than **11:00 on Thursday, 6 March**.





TIMETABLE

Friday, 7 March 2008 (1st session)

09.30	Opening Ceremony		
10.00	Shot Put	Men	Qualification
10.05	High Jump	Men	Qualification
10.10	Triple Jump	Women	Qualification
10.15	3000m	Women	First round
10.55	3000m	Men	First round
11.35	60m hurdles	Women	Pentathlon
12.00	60m	Women	First round
12.15	Long Jump	Men	Qualification
12.30	High Jump	Women	Pentathlon
12.45	60m	Men	First round

Friday, 7 March 2008 (2nd session)

16.15	Shot Put	Women	Pentathlon
17.00	Pole Vault	Women	Qualification
17.10	60m	Women	Semi-final
17.25	Long Jump	Women	Pentathlon
17.30	60m	Men	Semi-final
17.55	800m	Women	First round
18.25	800m	Men	First round
18.30	Shot Put	Men	Final
18.50	Triple Jump	Men	Qualification
18.55	400m	Men	First round
19.30	400m	Women	First round
20.00	1500m	Men	First round
20.15	<i>VC1 - Shot Put</i>	<i>Men</i>	
20.25	60m	Women	Final
20.35	800m	Women	Pentathlon
20.45	60m	Men	Final

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12. TIMETABLE

Saturday, 8 March 2008 (3rd session)

10.00	60m	Men	Heptathlon
10.20	Pole Vault	Men	Qualification
10.25	60m hurdles	Women	First round
10.55	Long Jump	Men	Heptathlon
11.15	60m hurdles	Men	First round
11.25	High Jump	Women	Qualification
12.00	Long Jump	Women	Qualification
12.30	1500m	Women	First round
12.35	Shot Put	Women	Qualification

Saturday, 8 March 2008 (4th session)

17.00	3000m	Women	Final
17.00	High Jump	Men	Final
17.00	Shot Put	Men	Heptathlon
17.05	Triple Jump	Women	Final
17.12	VC2 - 60m	Women	
17.25	800m	Women	Semi-final
17.38	VC3 - Pentathlon	Women	
17.45	800m	Men	Semi-final
18.00	VC4 - 60m	Men	
18.10	60m hurdles	Women	Semi-final
18.25	VC5 - 3000m	Women	
18.30	Pole Vault	Women	Final
18.35	60m hurdles	Men	Semi-final
19.00	400m	Men	Semi-final
19.05	Long Jump	Men	Final
19.15	VC6 - Triple Jump	Women	
19.20	High Jump	Men	Heptathlon
19.25	400m	Women	Semi-final
19.45	VC7 - High Jump	Men	
19.55	1500m	Men	Final
20.15	60m hurdles	Women	Final
20.27	VC8 - 1500	Men	
20.35	60m hurdles	Men	Final
20.40	VC9 - Long Jump	Men	



Sunday, 9 March 2008 (5th session)

10.00	60m hurdles	Men	Heptathlon
10.30	4x400m	Women	First round
10.50	Pole Vault	Men	Heptathlon
11.00	4x400m	Men	First round

Sunday, 9 March 2008 (6th session)

16.00	Long Jump	Women	Final
16.00	Pole Vault	Men	Final
16.05	Shot Put	Women	Final
16.07	VC10 - Pole Vault	Women	
16.15	400m	Women	Final
16.18	VC11 - 60m hurdles	Women	
16.27	VC12 - 60m hurdles	Men	
16.35	400m	Men	Final
16.40	VC13 - 400m	Women	
16.55	1000m	Men	Heptathlon
16.58	VC14 - 400m	Men	
17.15	800m	Women	Final
17.25	High Jump	Women	Final
17.30	VC15 - Heptathlon	Men	
17.45	3000m	Men	Final
17.45	Triple Jump	Men	Final
17.54	VC16 - Long Jump	Women	
18.05	4x400m	Women	Final
18.07	VC17 - 800m	Women	
18.14	VC18 - Shot Put	Women	
18.25	1500m	Women	Final
18.30	VC19 - 3000m	Men	
18.40	800m	Men	Final
18.45	VC20 - Pole Vault	Men	
18.51	VC21 - 1500m	Women	
19.05	4x400m	Men	Final
19.10	VC22 - 800m	Men	
19.16	VC23 - Triple Jump	Men	
19.21	VC24 - High Jump	Women	
19.30	Closing Ceremony		

4x400 (Men's & Women's) victory ceremonies will be organised at the Closing Dinner

VC# = Victory Ceremony

The timetable can be subject to change.

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

13. COMPETITION ENTRY PROCEDURES AND QUOTA

COMPETITION ENTRY PROCEDURES AND QUOTA

IAAF WORLD INDOOR CHAMPIONSHIPS 2008 QUOTA

as approved by IAAF Council in Monaco (November 2007)
(see M. Circular M/30/07, Appendix B)

16 athletes	USA						
15 athletes	RUS						
13 athletes	GBR	GER					
11 athletes	FRA	POL					
9 athletes	CUB	UKR					
8 athletes	CAN	ITA	JAM	SWE			
7 athletes	AUS	BRA					
6 athletes	BLR	CHN	MAR				
5 athletes	CZE	GRE	KEN	SLO			
4 athletes	BAH NED	BEL NGR	BUL POR	ETH ROU	IRL RSA	KAZ SVK	MEX
3 athletes	ALG KOR	BOT KSA	BRN NZL	FIN SUI	GRN TRI	IND	JPN
2 athletes	ANT HUN QAT	ARG IRI SEN	AUT ISV SRB	COL KUW SUD	CRO LAT TUR	GHA LCA UZB	GUY NAM ZIM
<i>Host Country</i>	<i>ESP</i>						

All other Member Federations are given a quota of one (1) athlete.



13.1 ENTRY STANDARDS

13.1.1 GENERAL

Performances must be achieved during the qualification period of 1 January 2007 to 25 February 2008 (midnight Monaco time), except for the Combined Events (see 13.1.4)

Performances must be achieved during competitions organised or authorised by the IAAF, its Area Associations or its National Member Federations. Thus, results achieved at university or school competitions must be certified by the National Federation of the country in which the competition was organised.

Performances must be achieved during an official competition organised in conformity with IAAF Rules.

Except for the combined events (see 13.1.4), one, two or three competitors can initially be entered per event, provided each has achieved the corresponding entry standard.

A maximum of two athletes from any one Member Federation can compete in each event.

Performances achieved in mixed events between male and female participants, held completely in the Stadium, will not normally be accepted (see IAAF Rule 147).

13.1.2 TRACK EVENTS

	MEN		WOMEN	
	Indoor	Outdoor	Indoor	Outdoor
60m	6.70	10.20 (100m)	7.37	11.25 (100m)
400m	47.10	45.35	53.00	51.00
800m	1.48.50	1.45.50	2.04.00	2.00.00
1500m	3.43.00 / 4.00.00 (mile)	3.35.00 / 3.52.00 (mile)	4.16.00 / 4.33.00 (mile)	4.05.00 / 4.23.00 (mile)
3000m	7.54.00	7.44.00 / 13.19.00 (5000m)	9.05.00	8.40.00 / 15.05.00 (5000m)
4x400m				
Relay	no standard			
60m hurdles	7.75	13.55 (110m h)	8.20	12.95 (100m h)

- Wind-assisted performances will not be accepted.
- Hand-timed performances in 60m, 100m, 400m, 60m Hurdles and 100m/110m Hurdles will not be accepted.
- For the running events of 400m and over, performances achieved on oversized tracks will NOT be accepted

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13.1.3 FIELD EVENTS

	MEN	WOMEN
High Jump	2.30	1.92
Pole Vault	5.70	4.40
Long Jump	8.10	6.65
Triple Jump	17.00	14.05
Shot Put	20.05	17.50

- Members who have no male and/or no female qualified athletes whom they wish to enter in any event may enter one unqualified male athlete and/or one unqualified female athlete in one event except the Combined Events.
- The acceptance of unqualified entries in the Field Events is at the discretion of the Technical Delegates.
- Youth athletes (any athlete aged 16 or 17 years on 31 December in the year of the competition) CANNOT be entered in the Men's Shot Put.
- Athletes younger than 16 years (on 31 December in the year of the competition), CANNOT be entered in any event.

13.1.4 COMBINED EVENTS

For the combined events, eight (8) athletes will be invited by the IAAF in the Heptathlon and in the Pentathlon as follows:

- The top 4 athletes from the 2007 Outdoor Lists (as at 31 December 2007), limited to a maximum of one per country.
- The top 4 athletes from the 2008 Indoor Lists (as at 18 February 2008).

In total no more than two male and two female athletes from any one Member Federation will be invited. Upon refusals or cancellations, the invitations shall be extended to the next ranked athletes in the same lists respecting the above conditions.

13.1.5 RELAY TEAMS

Each Federation may enter one (1) team for each relay race.

Relay teams may be composed of up to six (6) athletes. Once the team has taken part in the event, only two (2) additional athletes may take part in subsequent rounds as substitutes.



Substitutes may only be taken from the list of athletes entered for the athletic competition whether for the relays or for any other athletic event. However, any athlete who, after the final confirmation has been given, or after qualifying during a qualifying round or a heat for any event, has failed to participate in the event without giving a valid reason (e.g. a medical certificate issued by the official doctor of the Championships), cannot be entered in the relays. (See IAAF Rules 142 and 170).

13.2 FINAL ENTRIES

The IAAF on-line Event Entry System will be available from 25 January 2008 for the Final Entries (<http://evententry.iaaf.org>). The deadline for completing and submitting the forms is the **25 February 2008 (midnight Monaco Time)**.

No changes or additions will be accepted after the closing date. Technical Delegates may request Member Federations to submit a copy of the official results of the event where the qualifying performances have been achieved.

13.3 FINAL DECLARATION AND CONFIRMATION OF COMPETITORS

It is requested that Team Leaders arrive in Valencia in due time to properly submit the final declaration and confirmation forms.

Teams will receive the Final Confirmation Forms upon arrival in Valencia and Team Leaders, or their representatives, must confirm the names of those competitors already entered who will actually take part in the competition. Final confirmation for **all events** must be made, at the latest, by **11:00 on Thursday, 6 March 2008** at the TIC or CIDs in the Teams' Hotels. Confirmation of athletes will not be accepted after this deadline.

Note: It will also be possible for Teams to confirm their athletes upon arrival during the accreditation procedure at the Accreditation Centre.

The final composition of the relay teams and the order of running must be declared at the Call Room n° 1 (Warm-up area) no later than one hour before the published 1st call time for the event (IAAF Rule 170.18).

13.4 WITHDRAWALS

Withdrawals after final confirmation have to be submitted, on the official Withdrawal Form, to the TIC. The reason for the withdrawal has to be specified in detail, being its acceptance the responsibility of the Technical Delegates based on the IAAF Rules.

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14. PRE-COMPETITION PROCEDURES

PRE-COMPETITION PROCEDURES

14.1 BIBS

All competitors will receive 3 bibs, which shall coincide with the information written in the start list, as follows:

- 2 bibs with the competition number
- 1 bib with **the athlete's name**

Every athlete must wear two (2) bibs during the competition, **the one with the name on the front**, and the other with the number on the back. In the Pole Vault and High Jump, it is possible to wear only one bib on the front or on the back. **In this case it MUST be the bib with the name.**

If tracksuits are worn during the competition, the 3rd bib with the number must be worn on the tracksuit. Track athletes must also wear the hip numbers provided at the Call Room (see 14.4.5).

Bibs must be worn in accordance with IAAF Rules and must not be cut, folded or obscured in any way. Failure to comply with the Rules may result in a disqualification or sanction.

14.2 CALL ROOM (Trade Fair Building Warm-up Area)

All competitors must present themselves at the Call Room according to the scheduled reporting times as noted below. Times will also be announced over the PA system as well as shown on the electronic display in the Warm up Area.

Competitors who fail to appear on time at the Call Room without a valid reason (e.g. a medical certificate delivered by the official doctor of the Championships) shall be excluded from participating in this and all further events in the Championships, including relays. Team officials are not allowed to enter the Call Room.

Once the athletes have been checked by the judges they will be escorted by judges and volunteers to the Call Room n° 2, located inside the Palau Velodrom "Lluís Puig".

Athletes who compete in combined events shall report to the Call Room n° 1 on each of the relevant days of the competition, before the first event of each day.



The athletes' control for the subsequent events will take place in the rest room before the start of each event.

After leaving the Call Room n° 2, athletes will be escorted to the Competition site.

14.3 ATHLETES' REPORTING TIMES

Report to the Call Room n° 1 will be according to the following schedule. All times are prior to the actual starting time of the event.

Event	Call Room #1		To Competition Area
	Open	Close	
Track events	50	40	10
High Jump	70	60	30
Pole Vault	95	85	55
Long/Triple Jump	65	55	25
Shot Put	60	50	20

The above mentioned times may need to be adapted to the number of participating athletes in the qualifying rounds.

A dedicated, heat by heat, call-up schedule will be issued once Final Entries are confirmed.

14.4 PROCEDURES

The procedures in the Call Room shall be as follows:

14.4.1 Identification of the athletes by means of the accreditation cards and bibs.

At the entrance to the Call Room n° 1 (Warm up area) the relevant officials will check the athletes against the start lists.

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14. PRE-COMPETITION PROCEDURES

14.4.2 Checking of athletes' uniform

All athletes must wear the official national uniform approved by their Delegation. IAAF Rule 143.1 recommends that the front and the back of the uniforms should have the same colour (new Advertising Regulations may be downloaded at the IAAF web site from following link: <http://www.iaaf.org/downloads>). The uniforms will be checked against photographs of the uniforms sent, brought or taken on arrival in the Team Accreditation Centre. A copy of the photographs will be given to the officials in the Call Room for their use. Any infringement of the Rules may result in the disqualification of the athlete. Athletes not wearing their official team uniform will be required to acquire the correct attire before they progress through the Call Room.

Any advertising on clothes and bags must comply with IAAF Rules and Regulations. Please note that the IAAF Advertising Rules and Regulations applicable for this competition specify a maximum of **30 cm²** for the Manufacturer's logo on the competition wear and **40 cm²** on sweatshirts, T-shirts and jackets. There can be no logo of the Member Federation's national sponsors on the Athletes' clothes, bags, equipment, etc.

14.4.3 Inspection of personal belongings

Athletes (including Combined Events) will only be permitted to take a backpack or similar sized bag with them into the competition arena. Combined Events athletes may bring larger bags but they must be left in the rest area in between events. Athletes are therefore requested not take with them to the competitions area large bags, bulky items or other inappropriate items.

A strict inspection shall be made on illegal and prohibited items, which athletes may have in their possession. Cassette recorders, radios, CD/MP3 players, mobile phones, cameras, etc. shall not be permitted. Any items that do not conform to the IAAF technical and/or advertising Rules and Regulations will be confiscated. Confiscated items may be retrieved at the Technical Information Centre after the event.

14.4.4 Spikes

The spikes on athletes' shoes will be checked (number, shape and size). If they do not comply with IAAF Rules, the athletes will be asked to change them to the correct size. The following maximum spike lengths will be allowed:

All events (except for High Jump) : not more than 6mm

High Jump: not more than 9mm



14.4.5 Hip Numbers

Competitors in Track events (including relays) will be provided with hip numbers to place on both sides of the lower body competition wear.

After completion of these procedures, athletes should follow the instructions given by the officials at the Call Room. **Team Leaders must ensure that all their athletes comply with the above before entering the Call Room to avoid delays.**

MASCOTS

Hi! I am Tonet

As you will have already guessed we are ducks. Yes, but not any kind of duck. Take a closer look at us. We are "green necks".

I invite you to visit Valencia in **March 2008**. I invite you to attend the **12th World Indoor Championships in Athletics** and to experience days of unrepeatable emotions.

TONET i TONICA

And I'm Tonica

We want to tell you some things about the place where we live, Valencia.



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COMPETITION PROCEDURES

15.1 STARTER'S COMMANDS

The starter's commands will be given in English. Up to and including 400m, the following commands will be used:

- "On your marks"
- "Set"
- Firing of the gun

For races 800m and over, the following commands will be used:

- "On your marks"
- Firing of the gun

15.2 TIMING

False start detection, timing and photo finish services will be provided by SEIKO.

15.3 MEASUREMENT

Horizontal jumps, Pole Vault and Shot Put will be measured by the EDM apparatus. High Jump will be measured manually.

15.4 OFFICIAL IMPLEMENTS

15.4.1 LIST OF IMPLEMENTS

The approved list of implements which will be used during the 12th IAAF World Indoor Championships is as follows:

Men (7,265kg)

Company	Product	Catalogue n°	Colour	IAAF Certificate
Nelco	Turned Iron - 128mm	N1118A	Yellow	I-99-0093
Polanik	Stainless Steel - 115mm	PK-137-S	Silver	I-00-0197
Mondo	Steel - 121mm	AL305	Red	I-99-0175
Nelco	Stainless Stell - 129mm	N1117XD	Silver	I-99-0145
Nordic	Brass - 110mm	5132726	Gold	I-99-0023
Nishi	Steel - 129mm	F251C	Silver	I-99-0083



Women (4kg)

Company	Product	Catalogue n°	Colour	IAAF Certificate
Nordic	Turned Steel - 108mm	5133402	Red	I-99-0025
Mondo	Steel - 99mm	AL302	Blue	I-99-0174
Polanik	Stainless Steel - 95mm	PK-123-S	Metal	I-00-0231
Polanik	Turned Steel - 100mm	PK-124	Red Matt	I-99-0150
Nordic	Turned Steel - 104mm	5133400	Black	I-99-0026
Nishi	Steel – 109mm	F253C	Silver	I-99-0084

Personal Shots shall also be allowed, providing that:

- they have IAAF certification
- they are not already on the official list
- they have been submit to the TIC for the necessary checking by Thursday, 6 March at 12:00 at the latest.
- they are made available to all the other competitors until the end of the Final

15.4.2 VAULTING POLES

The LOC will take care of the transportation and storage of the poles. All poles, or bags of poles, shall bear the identification of the athlete (tag of the name and country). Athletes are asked to communicate their wishes to the LOC regarding the poles (training, departure).

15.4.3 MARKERS

No athlete will be allowed to use his/her own markers. For Long Jump, Triple Jump, Shot Put and Pole Vault, competitors are required to use the markers provided by the Local Organising Committee. For High Jump, athletes will be provided with adhesive tape. Athletes can use a maximum of one (1) marker in the relay events and Shot Put, as per the IAAF Rules, and a maximum of two (2) in the field events. No chalk powder or pen markers are to be used on any runway.

15.5 TRACK EVENTS

If an athlete does not start in a track event, the lane allocated to the absentee will be kept vacant.

Pacing by runners lapped or about to be lapped, contravenes the IAAF Rules and may result in the disqualification of the athletes concerned.

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15. COMPETITION PROCEDURES

15.6 FIELD EVENTS

15.6.1 FINALS

8 athletes will normally compete in the final of all field events. In Horizontal Jumps and Shot Put, the competing order for the fourth and fifth trial will be in the reverse order of the ranking recorded after the first three trials, and the competing order for the final round shall follow the reverse ranking order after the fifth attempt.

15.6.2 POLE VAULT

Competitors in Pole Vault event will be required to submit to the Chief Judge their requests for the position of the bar (uprights). This information will be required prior to the start of the event. Nevertheless, athletes are allowed to ask for a change in the position of the bar until it was placed according to the previous wishes of the athlete and before he is called for a trial. Any demand for a change in the position made after this call will not have as a consequence the interruption of the count back of the preparation time.

15.7 INFORMATION DURING THE COMPETITION

Field Events

During all field events, the intermediate results will be shown on the infield boards. Similarly, the performance will be shown along with the temporary ranking on the infield boards. In addition, the intermediate results will be shown on the stadium scoreboards after each round.

Track Events

For track events over 400m, split times for the leading athlete will be shown after the following distances:

800m	after	400m
1500m	after	400m, 800m and 1200m
3000m	after	each 1000m

General

Prior to the Finals, athletes will be introduced to the spectators individually. The winner will also be permitted a lap of honour.



POST-COMPETITION PROCEDURE

16.1 GENERAL

All athletes will depart from the track via the Mixed Zone. In the Mixed Zone, the media may conduct short interviews. Further details on interviews appear below. After passing through the Mixed Zone, athletes move on to the Post Event Area.

16.1.1 EXIT PROCEDURES FROM THE TRACK:

- Track Events: immediately after the finish
- Field Events: at the end of the rounds (in qualifications) or at the end of the competition (in the final).
- High Jump and Pole Vault: athletes will leave the field via the Mixed Zone accompanied by a steward as soon as they are excluded from further participation in the competition except for the top three who shall leave together.
- Combined Events: at the end of each event (see above for the PV and HJ events)

16.1.2 MIXED ZONE and POST EVENT AREA

All participants, upon completion of their event, must proceed to the Mixed Zone located ahead and to the right of the finish line. Athletes selected for doping control will be informed in the Post Event Area. A Doping Control Steward will be appointed to each selected athlete and will accompany the athlete until the doping control.

Those athletes who are not being tested or who are not involved in the awards presentations can return to the Warm-up Area, proceed to the Teams' Stands or leave the stadium. Award winners will be escorted to the Award Ceremonies waiting area. Those involved in doping control will be escorted to the Doping Control Centre. Beyond the Mixed Zone in the Post Event Area, athletes will be able to collect their clothing. Once an athlete has left the Mixed Zone, he/she may not return. For more details on Anti-Doping procedures please refer to 16.1.4.

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16. POST-COMPETITION PROCEDURES

16.1.3 INTERVIEWS

Flash Interviews

Flash interviews with TV and radio will be conducted immediately after each event in the Mixed Zone, followed by short interviews with the written press.

Press Conferences

Press conferences will be conducted with all medallists. Whenever possible, the formal press conferences will take place immediately after medal presentations and before doping control. Flash interviews in the Mixed Zone and formal press conferences take priority over all other interview requests.

16.1.4 DOPING CONTROL

Doping control shall be conducted in accordance with IAAF Procedural Guidelines for Doping Control under the supervision of the IAAF Doping Control Delegate. Both urine and blood samples may be collected before and during the Championships.

The selection of athletes for control will be made randomly and/or based on finishing position, under the supervision of the IAAF Doping Control Delegate. Athletes may also be selected for testing at the discretion of the IAAF or the Delegate.

Athletes selected for doping control shall be informed by doping control officials. Athletes will be required to sign a notification form. Athletes who are notified may invite a team official to accompany them to the Doping Control Centre.

Any athlete selected will be allowed a maximum of one hour to report to the Doping Control Centre but should report as soon as possible from the time of official notification. All selected athletes will be accompanied by a Doping Control official from the time of notification until arrival at the Doping Control Centre. Athletes are reminded that refusal to provide a sample can render them liable to disqualification and may lead to further disciplinary actions.

16.1.5 NATIONAL RECORDS TESTING

All athletes who achieve a National Record and are not selected for doping control may voluntarily submit themselves to testing. Athletes must complete



and sign the form “IAAF Doping Control Test” at the stadium TIC. The costs for such a doping test amounts to 240€ (340 USD) for a urine test (standard parameters) and 365€ (510 USD) for an EPO test and must be settled by the Athlete’s Federation at the TIC prior to conducting the test. This may be completed by payment of the fee or by completing a form indicating that the Federation will be charged by the IAAF.

Note that Photo Finish pictures will automatically be supplied to the TIC if the performance on the results indicates a National Record.

16.2 PROTESTS

Protests concerning the result or conduct of an event shall be made within 30 minutes of the official announcement of the result of that event, i.e. 30 minutes after the result is displayed on the official Notice Board at the TIC.

Protests shall, in the first instance, be made orally to the Referee by the athlete himself/herself or by someone acting on his/her behalf (through TIC). After the decision made by the Referee, there shall be the right of appeal to the Jury of Appeal.

An appeal to the Jury must be made within 30 minutes of the official announcement of the decision made by the Referee, in writing, signed by a responsible official on behalf of the athlete, and shall be accompanied by a deposit of USD 100 (or 70 Euros), which will be forfeited if the protest is not upheld. The appeal to the Jury must be made on the appropriate form, which can be obtained at the TIC. A copy of the signed appeal will be given to the individual lodging the appeal.

The Jury of Appeal will provide a written response to the appeal as soon as possible. A copy will be placed in the team’s pigeonhole at the TIC and posted on the official Notice Board at the TIC.

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

COMPETITION AWARDS

The IAAF Council has approved the following Competition Awards for the 12th IAAF World Indoor Championships:

Individual

1st	US \$	40,000	2nd	US \$	20,000	3rd	US \$	10,000
4th	US \$	8,000	5th	US \$	6,000	6th	US \$	4,000

Relays

1st	US \$	40,000	2nd	US \$	20,000	3rd	US \$	10,000
4th	US \$	8,000	5th	US \$	6,000	6th	US \$	4,000

Any Athlete who surpasses the World Record during the IAAF World Indoor Championships will be awarded US \$ 50,000.

Athletes entitled to awards will be required to complete and sign a specific form, which will be made available at the TIC, agreeing to their participation in promotional activities for the IAAF and indicating the bank account details for the payment of prize money.

WORLD RECORD AWARDS WORLD INDOOR CHAMPIONSHIPS 2008 VALENCIA

General Conditions

The World Record Programme will award men or women **US\$ 50,000** for achieving a World Indoor Record during the IAAF World Indoor Championships Valencia 2008.

The payment of any World Record Award is subject to the following conditions for any of the above-mentioned Competitions:

- 1. A World Record Award will only be made for performances which meet all conditions necessary for ratification of an IAAF World Indoor Record in accordance with IAAF Rules and only after the Record has been officially ratified by the IAAF.*



2. *To qualify for a World Record Award, the performance must be an improvement on the existing IAAF World Indoor Record. Performances which equal the existing IAAF World Indoor Record will not be eligible for a World Record Award.*
3. *World Record Awards will not be awarded for World Junior Records.*
4. *An athlete may only claim a World Record Award once in any one discipline at a particular event. The effect of this rule is that if an athlete breaks an IAAF World Indoor Record more than once in a discipline, that athlete will only be eligible for one World Record Award.*
5. *If more than one athlete breaks the IAAF World Indoor Record in a particular discipline, the athlete who has achieved the best performance will receive the World Record Award.*
6. *IAAF World Indoor Records achieved in qualifying/preliminary rounds will be eligible for a World Record Award (see also §4 above).*
8. *Relay teams achieving an IAAF World Indoor Record will receive one World Record Award to be divided among the members of the team.*
8. *The athlete receiving a World Record Award will be solely responsible for the payment of any taxes, duties and/or levies of any nature and will agree to hold the IAAF and its partner(s) harmless in this regard.*
9. *Athletes eligible to receive a World Record Award shall make themselves available to the sponsors of this scheme and the IAAF for promotional activities at the end of their competition programme and until the end of the Competition in question.*

In order to guarantee that Point 9 above is respected, the athlete receiving a World Record Award will be requested to sign a form after he/she has broken the IAAF World Record. Signing of this form is a condition precedent to receiving the World Record Award.

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18. CEREMONIES

CEREMONIES

18.1 OPENING CEREMONY

The Opening Ceremony will take place on Friday, 7 March at the Palau Velodrom "Lluís Puig" at 9:30, prior to the first competition session. The national flag and the IAAF flag will be raised in the Competition Arena. This will also include the playing of the national and the IAAF anthems.

Further information about the Ceremony will be given to the teams at the Technical Meeting.

Athletes are not requested to take part.

18.2 AWARD CEREMONIES

The first three (3) athletes in each individual event or the first three (3) teams in each relay race will be presented with a gold, silver or bronze-plated medal as appropriate. The medal presentations will usually take place before the doping control procedures. The first three (3) athletes or relay teams will be gathered together by an official and taken to the ceremony area where they will wait for the ceremony. When a delegation competes in relay semi-finals and finals with more than four (4) athletes, only the four athletes in the final will be awarded medals in the official ceremony. The other athletes will receive their medals later. Diplomas for the finalists will be handed out after the competition. The athletes must wear their delegation's approved uniform at victory ceremonies. During the playing of the anthem and the raising of the flags, they shall face the flags and conduct themselves in a dignified manner at all times.

The victory ceremonies will generally not take place earlier than 30 minutes after the announcement of the results in order that there is the statutory time for any protest to be lodged. The victory ceremonies will be held on the same day as the event, unless impractical, in which case they will be held on the following day.

The Relays victory ceremonies will be organised during the Closing Banquet.



18.3 CLOSING CEREMONY

The Closing Ceremony will take place on Sunday, 9 March, at 19:30. The IAAF flag will be lowered and the official handover to the next organiser will take place.

Further information about the Ceremony will be given to the teams at the Technical Meeting.



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19. SOCIAL PROGRAMME

SOCIAL PROGRAMME

During the Championship there will be the opportunity for guests to join a number of local excursions. These invitations are to the IAAF members, Team Leaders, accompanying persons, etc.

Further information will be distributed on arrival. The details of these events will be available from the Competition Information Desk.





DEPARTURE PROCEDURES

20.1 GENERAL

Prior to departure, Team Leaders must settle any outstanding charges at the hotel. Check-out time will be 12:00, however if you require a later check-out, Team Leaders can request this at the Championships Information Desk, understanding that this cannot be guaranteed.

20.2 DEPARTURE TIMES

Team departure times appear on the final entries. Team Leaders are nevertheless requested to confirm by means of the appropriate departure forms available at the Championships Information Desk.

Transport to the airport will be arranged for all Delegations and detailed departure information, including the bus departure time from the hotel, will be provided to the Delegations in advance. In any case, departure time from the hotel will be approximately 2h30m prior to scheduled flight departure.

Vaulting Poles will be transferred to the Airport by the LOC.

20.3 LUGGAGE

The hotel has a cloak room for storing luggage on the day of departure, if it is required.

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

IAAF MEMBER FEDERATIONS

IAAF MEMBER FEDERATIONS

AFGHANISTAN	AFG	FRANCE	FRA	NIGER	NIG
ALBANIA	ALB	FRENCH POLYNESIA	PYF	NIGERIA	NGR
ALGERIA	ALG	G.B & N.I	GBR	NORFOLK ISLAND	NFI
AMERICAN SAMOA	ASA	GABON	GAB	NORTHERN MARIANA ISLANDS	NMI
ANDORRA	AND	GEORGIA	GEO	NORWAY	NOR
ANGOLA	ANG	GERMANY	GER	OMAN	OMA
ANGUILLA	AIA	GHANA	GHA	PAKISTAN	PAK
ANTIGUA AND BARBUDA	ANT	GIBRALTAR	GIB	PALAU	PLW
ARGENTINA	ARG	GREECE	GRE	PALESTINE	PLE
ARMENIA	ARM	GRENADA	GRN	PANAMA	PAN
ARUBA	ARU	GUAM	GUM	PAPUA NEW GUINEA	PNG
AUSTRALIA	AUS	GUATEMALA	GUA	PARAGUAY	PAR
AUSTRIA	AUT	GUINEA	GUI	PERU	PER
AZERBAIJAN	AZE	GUINEA-BISSAU	GBS	PHILIPPINES	PHI
BAHAMAS	BAH	GUYANA	GUY	POLAND	POL
BAHRAIN	BRN	HAITI	HAI	PORTUGAL	POR
BANGLADESH	BAN	HONDURAS	HON	PUERTO RICO	PUR
BARBADOS	BAR	HONG KONG, CHINA	HKG	QATAR	QAT
BELARUS	BLR	HUNGARY	HUN	ROMANIA	ROU
BELGIUM	BEL	INDIA	IND	RUSSIA	RUS
BELIZE	BIZ	INDONESIA	INA	RWANDA	RWA
BENIN	BEN	IRAN	IRI	SAINT KITTS AND NEVIS	SKN
BERMUDA	BER	IRAQ	IRQ	SAINT LUCIA	LCA
BHUTAN	BHU	IRELAND	IRL	SAINT VINCENT	VIN
BOLIVIA	BOL	ISRAEL	ISR	SAMOA	SAM
BOSNIA & HERZEGOVINA	BIH	ITALY	ITA	SAN MARINO	SMR
BOTSWANA	BOT	JAMAICA	JAM	SAO TOME E PRINCIPE	STP
BRAZIL	BRA	JAPAN	JPN	SAUDI ARABIA	KSA
BRITISH VIRGIN ISLANDS	IVB	JORDAN	JOR	SENEGAL	SEN
BRUNEI	BRU	KAZAKHSTAN	KAZ	SERBIA	SRB
BULGARIA	BUL	KENYA	KEN	SEYCHELLES	SEY
BURKINA FASO	BUR	KIRIBATI	KIR	SIERRA LEONE	SLE
BURUNDI	BDI	KOREA	KOR	SINGAPORE	SIN
CAMBODIA	CAM	KUWAIT	KUW	SLOVAK REPUBLIC	SVK
CAMEROON	CMR	KYRGHIZISTAN	KGZ	SLOVENIA	SLO



CANADA	CAN	LAOS	LAO	SOLOMON ISLANDS	SOL
CAPE VERDE ISLANDS	CPV	LATVIA	LAT	SOMALIA	SOM
CAYMAN ISLANDS	CAY	LEBANON	LIB	SOUTH AFRICA	RSA
CELAND	ISL	LESOTHO	LES	SPAIN	ESP
CENTRAL AFRICAN REPUBLIC	CAF	LIBERIA	LBR	SRI LANKA	SRI
CHAD	CHA	LIBYA	LBA	SUDAN	SUD
CHILE	CHI	LIECHTENSTEIN	LIE	SURINAM	SUR
CHINA - PR OF	CHN	LITHUANIA	LTU	SWAZILAND	SWZ
CHINESE TAIPEI	TPE	LUXEMBOURG	LUX	SWEDEN	SWE
COLOMBIA	COL	MACAO	MAC	SWITZERLAND	SUI
COMORES	COM	MADAGASCAR	MAD	SYRIA	SYR
CONGO	CGO	MALAWI	MAW	TAJIKISTAN	TJK
COOK ISLANDS	COK	MALAYSIA	MAS	TANZANIA	TAN
COSTA RICA	CRC	MALDIVES	MDV	THAILAND	THA
CROATIA	CRO	MALI	MLI	THE GAMBIA	GAM
CUBA	CUB	MALTA	MLT	TOGO	TOG
CYPRUS	CYP	MARSHALL ISLANDS	MSH	TONGA	TGA
CZECH REPUBLIC	CZE	MAURITANIA	MTN	TRINIDAD & TOBAGO	TRI
DEM. REP. OF THE CONGO	COD	MAURITIUS	MRI	TUNISIA	TUN
DENMARK	DEN	MEXICO	MEX	TURKEY	TUR
DJIBOUTI	DJI	MICRONESIA	FSM	TURKMENISTAN	TKM
DOMINICA	DMA	MOLDOVA	MDA	TURKS & CAICOS	TKS
DOMINICAN REPUBLIC	DOM	MONACO	MON	U.S.A.	USA
DPR KOREA	PRK	MONGOLIA	MGL	UGANDA	UGA
EAST TIMOR	TLS	MONTENEGRO	MNE	UKRAINE	UKR
ECUADOR	ECU	MONTSERRAT	MNT	UNITED ARAB EMIRATES	UAE
EGYPT	EGY	MOROCCO	MAR	URUGUAY	URU
EL SALVADOR	ESA	MOZAMBIQUE	MOZ	US VIRGIN ISLANDS	ISV
EQUATORIAL GUINEA	GEQ	MYANMAR	MYA	UZBEKISTAN	UZB
ERITREA	ERI	NAMIBIA	NAM	VANUATU	VAN
ESTONIA	EST	NAURU	NRU	VENEZUELA	VEN
ETHIOPIA	ETH	NEPAL	NEP	VIETNAM	VIE
FIJI	FIJ	NETHERLANDS	NED	VORY COAST	CIV
FINLAND	FIN	NETHERLANDS ANTILLES	AHO	YEMEN	YEM
FORMER YUGOSLAV		NEW ZEALAND	NZL	ZAMBIA	ZAM
REPUBLIC OF MACEDONIA	MKD	NICARAGUA	NCA	ZIMBABWE	ZIM

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WORLD CHAMPIONSHIPS VENUE



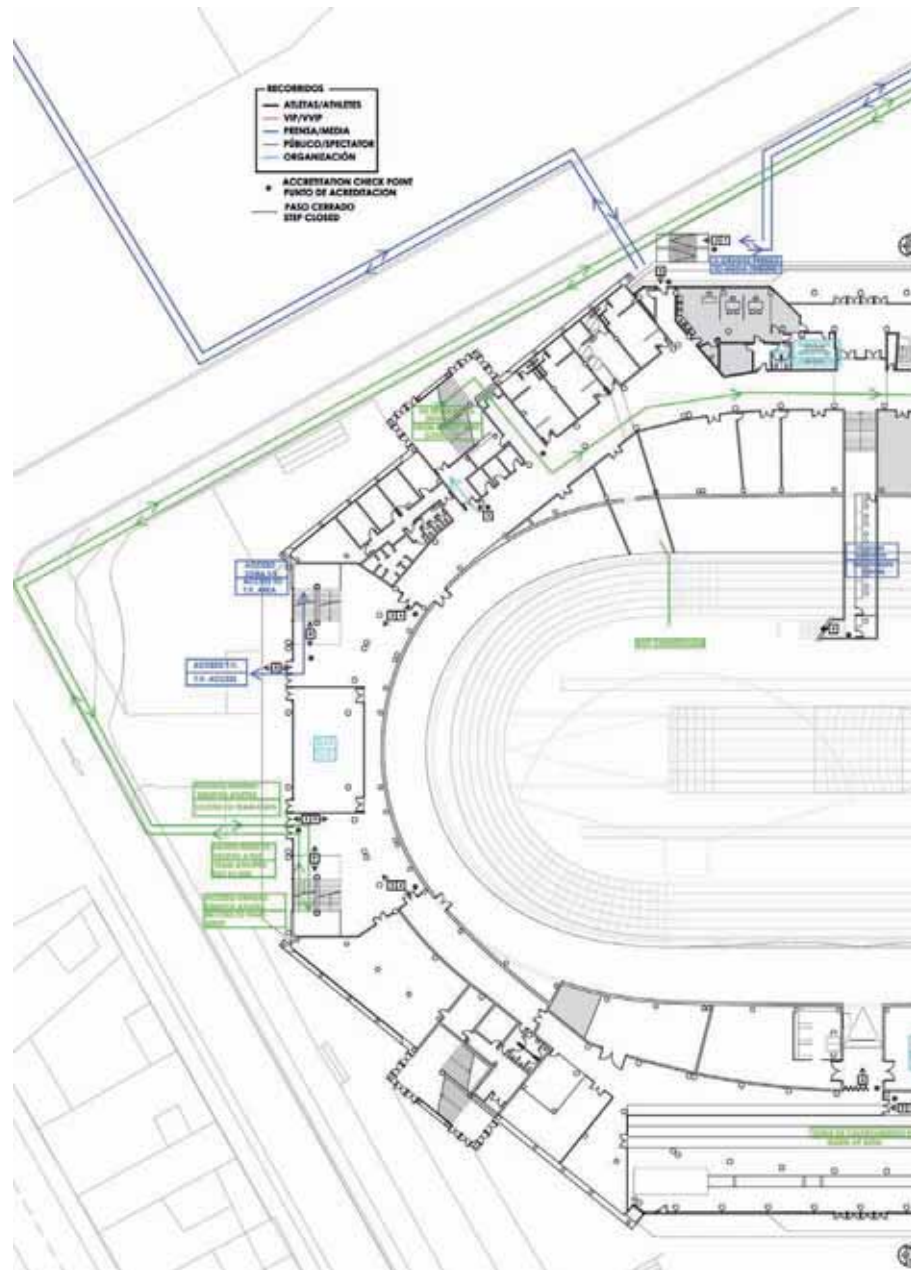


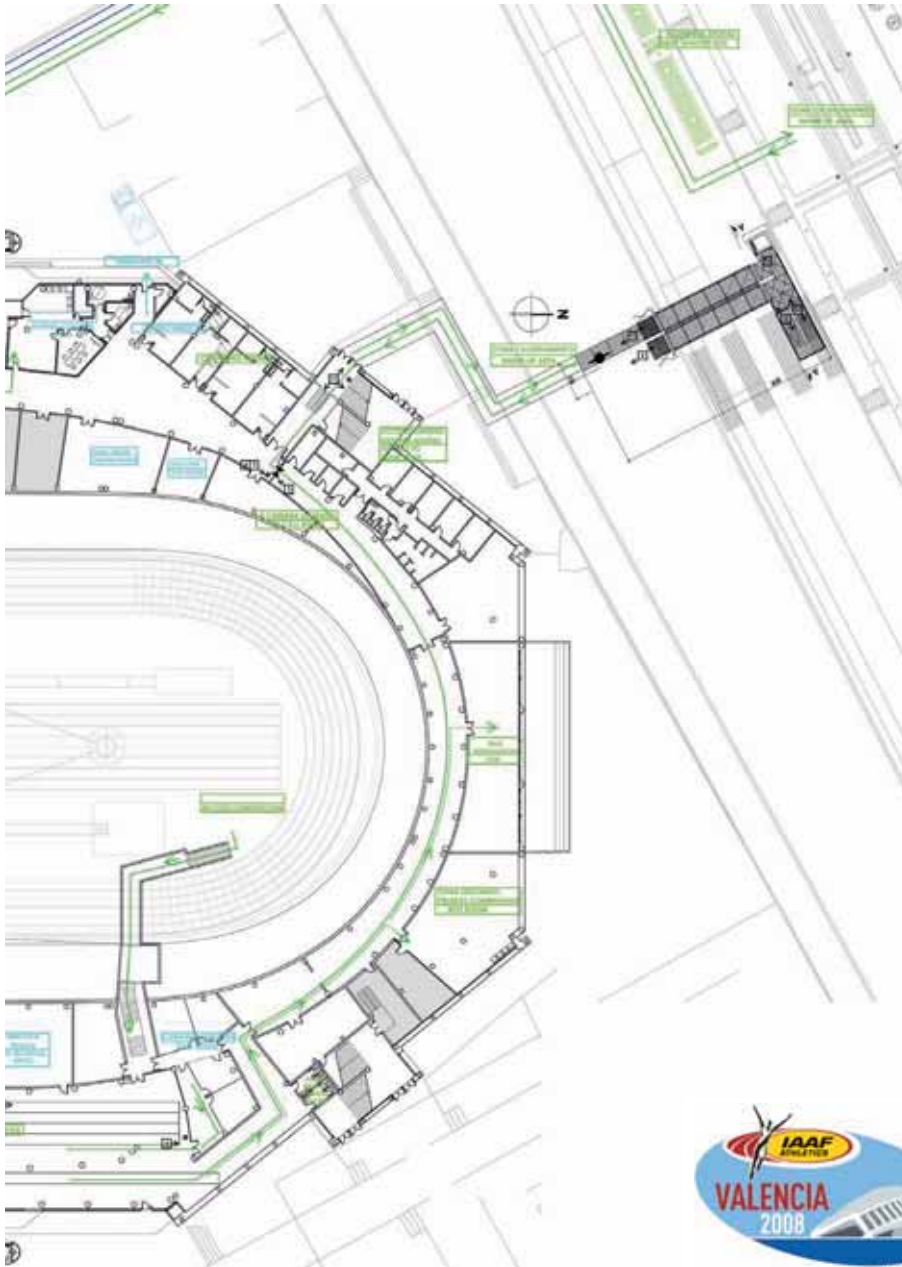
COMPLEJO CAMPEONATO DEL MUNDO

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LEVEL 56



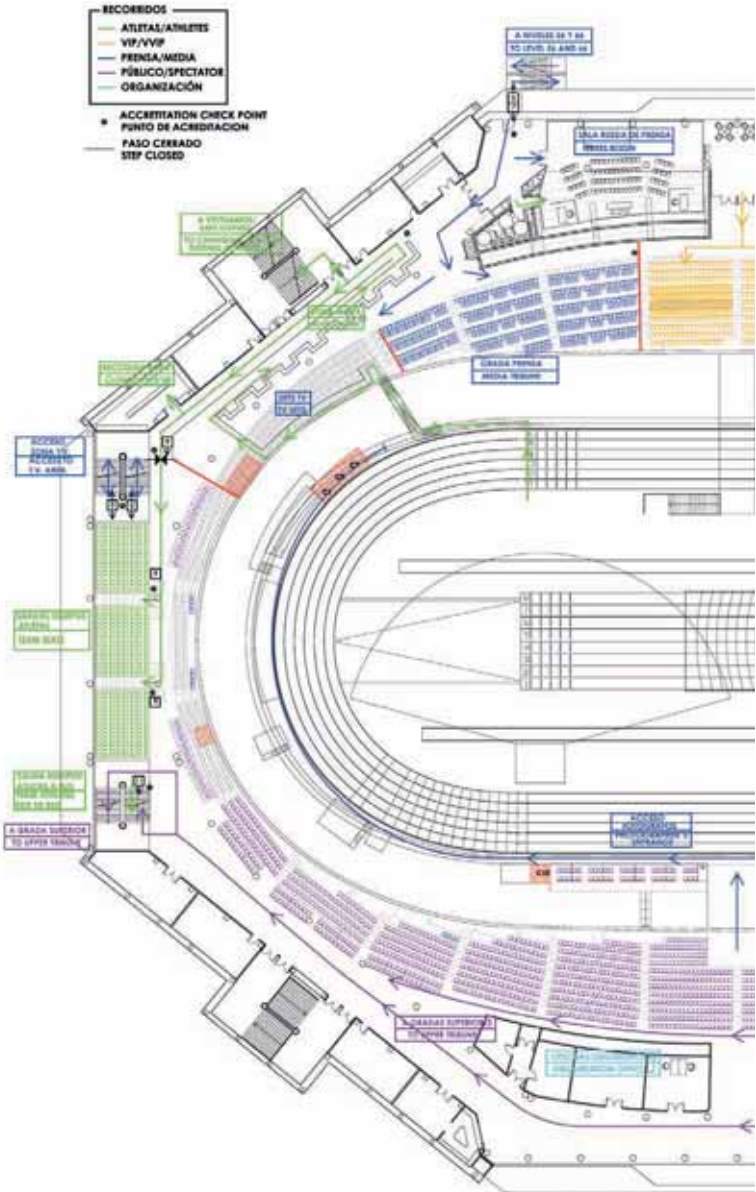


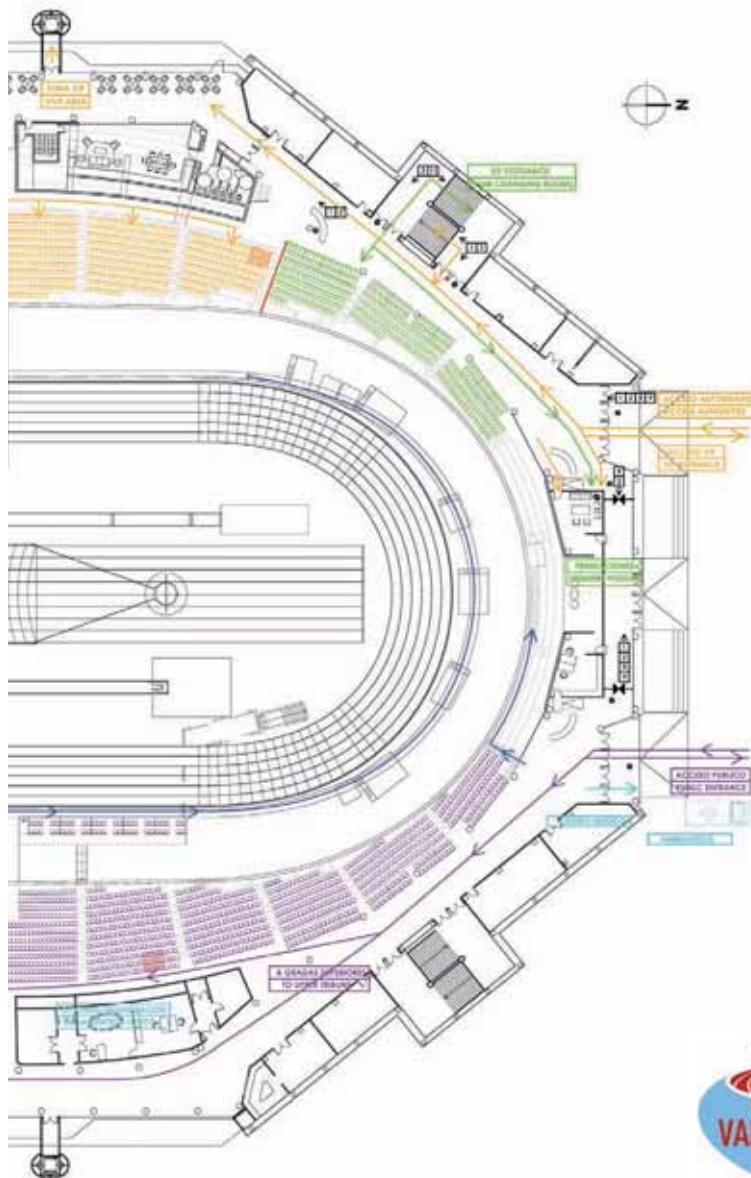
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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

LEVEL 61 - TRACK LEVEL



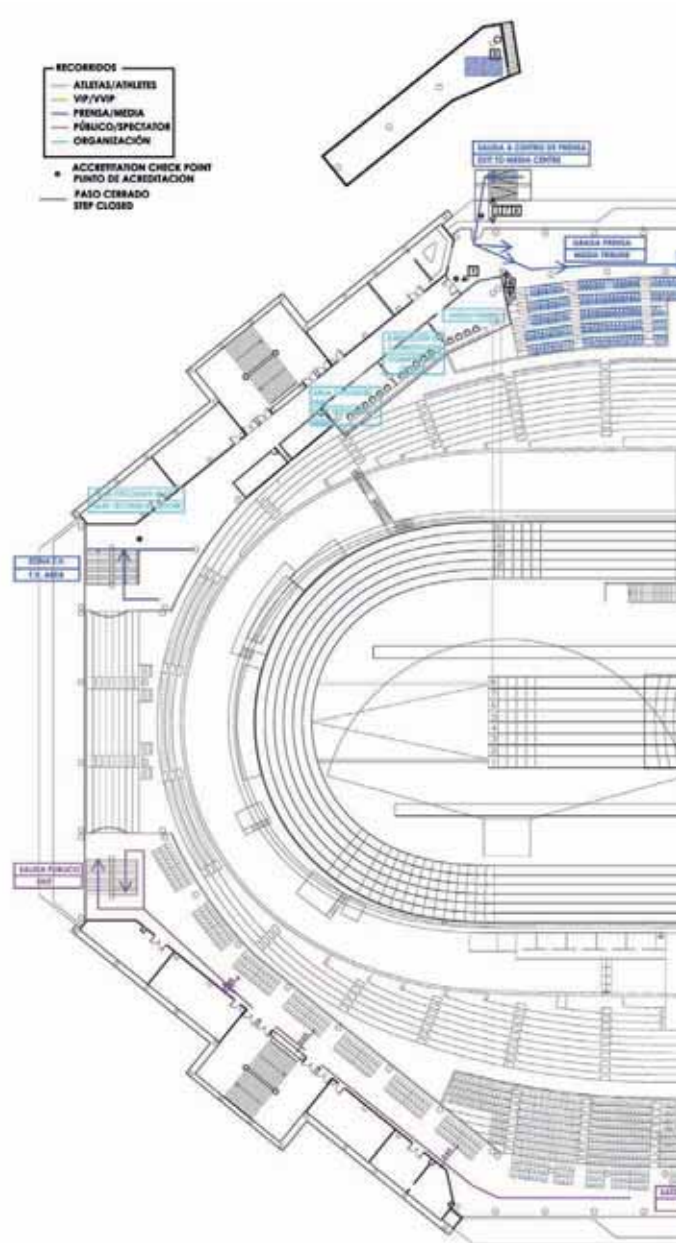


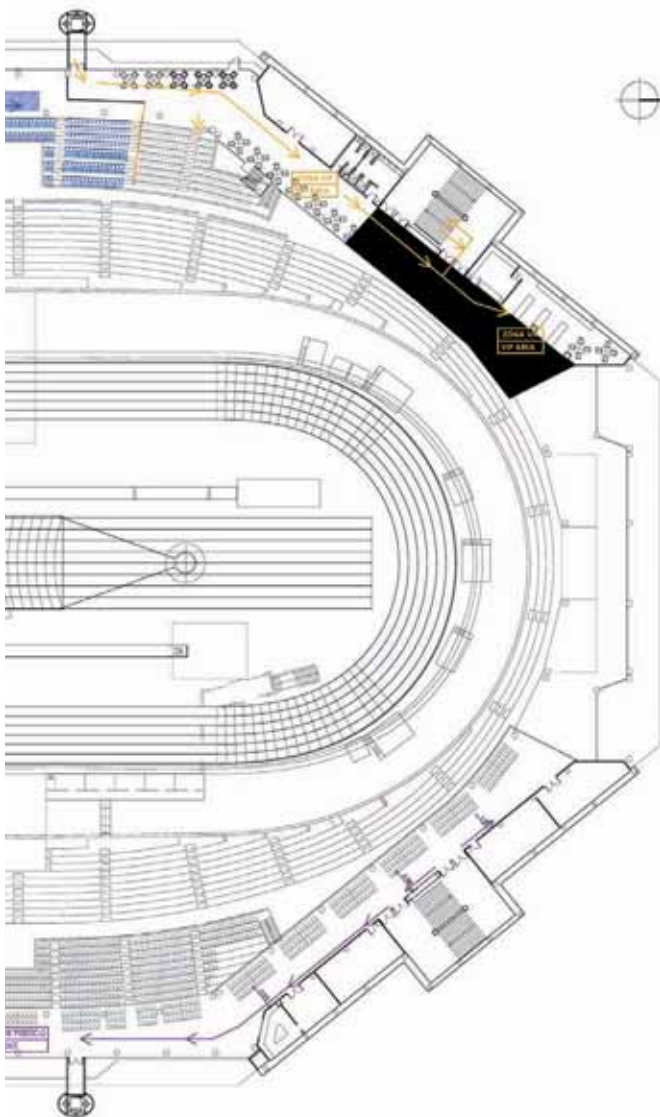
NIVEL 61 - NIVEL DE PISTA

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12TH IAAF WORLD INDOOR CHAMPIONSHIPS

LEVEL 66





Team Manual

Manual de Equipo



Official IAAF Partners
Patrocinadores Oficiales
de la IAAF



Official IAAF Supplier
Proveedor Oficial de la IAAF

